

1. RTI- Suo Motto/Pro-active Disclosure- Hostel Office

**BOYS HOSTELS OFFICE
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by State Legislature Act 9 of 2003)**



Pro-active/suo-moto disclosure u/s 4 of RTI Act

(Information of Boys Hostel)

i) Situation of the Office:

Hostel Office/Chief Warden Office is located at 2nd floor Room No. 215(new building) in Lal Bahadur Shashtri Bhawan, Chaudhary Devi Lal University, Sirsa.

ii) Situation of the Hostel:

The University has two hostels for Boys (Lajpat Rai Bhawan & Sardar Patel Bhawan). Boys' Hostels is situated 800 meters away from teaching blocks.

iii) Capacity of Hostels:

Lajpat Rai Bhawan has capacity of 200 residents and Boys' Hostel-II, Sardar Patel Bhawan has a capacity of 220 residents.

iv) Officers/ employees in working in the Department:

Sr. No.	Name of Officer / employee	Designation
1	Prof. Abhey Singh, Chairperson, Department of Economics	Chief Warden
2	Dr. Suresh Kumar, Assistant Professor, Department of Chemistry	Warden (BH-I)
3	Dr. Harkrishan, Assistant Professor, Department of Zoology	Warden (BH-II)

v) Dealing work/Particulars of the Office, its functions:

The Office is dealing with all type of functions hostel like admission in hostels, maintaining of hostel records, hostel activities, like cultural, sports etc.

vi) The powers and duties of its officers and employees:

- a) Chief Warden acts as head of the Office. All the officials/employees of hostel office are working under his control and supervision.
- b) Wardens have their duties to take-care the hostel affairs.
- c) Clerk/Assistant to maintain the office record and preparing the file as per direction.
- d) Peon to assist the office and officer/official in day to day work.
- e) Attendants are supposed to look after the hostel.

vii) Record of Office:

The office maintains the record of fund of hostel, record of students admitted, security refund and other relevant works in documentary forums.

viii) Facility for information seekers:


The office record as well as information regarding the hostel office is available in the office of the hostel and provided to the information seekers and as and when so desired with the approval of the authority.

ix) SPIO for the Department:

State Public Information Officer, Chaudhary Devi Lal University, Sirsa

x) Channel / procedure followed in the decision making / Supervision:

Downward: Chief Warden (BH) \Rightarrow Warden (BH-I & II)
Upward: Warden (BH-I & II) \Rightarrow Chief Warden (BH)


Warden (BH-I) 12/01/24 Warden (BH-II) 12/01/24

xi). **HOSTEL CHARGES AND REALIZATION OF HOSTEL DUES FOR THE ACADEMIC SESSION:**


Sr. No.	Description	Amount
i)	Hostel Security	Rs. 2000-00(Refundable)
ii)	Hostel Mess Security	Rs. 2000-00(Refundable)
iii)	Room Charges	Rs. 8400-00
iv)	Admission process fee	<u>Rs. 100-00</u>
Total		Rs. 12,500-00 (Per Annum)


Monthly breakup of Room Charges:

a)	Room Rent*	Rs.100/-
b)	Misc & Maintenance charges	Rs.200/-
c)	Electricity & Water Charges	Rs.400/-

NOTE: The hostel charges as for the academic session of the University i.e. 1st August of the current year to 31st July of the next year.

* SC/ST students are exempted from room rent.

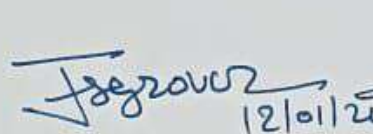

WARDEN (BH-I)



WARDEN (BH-II)

About Us- Features- Hostels:

Boys Hostel:

There are two Boys Hostels in the University namely, Lajpat Rai Bhawan (BH-I), Sardar Patel Bhawan (BH-II). Both the hostels are under the overall supervision of the Chief Warden (BH), who is assisted by the Wardens. Facilities like Electric Gysers, Desert Coolers, and Water Cooler fitted with Aqua Guards, Insect Killers are also provided. Internet facility has also been provided to the residents. Wardens' residence is also situated in University Campus. Hostel Mess is running on co-operative basis. All the Boys hostels have been provided with tube lights and ceiling fans in every room. Electric geysers and Solar systems have been installed in bathrooms for Hot water supply. Water coolers with RO system have also been provided. The hostels subscribe several national & regional dailies and magazines for enabling the students to know what is happening around the world. The facility of 32" Plasma TVs alongwith Dish/DTH facility has been provided in common rooms of all the hostels. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises. Gym facility also provided to all Hostels.


WARDEN (BH-I)


WARDEN (BH-II)